Mitchell Partners
Investigation Services

CRIMINAL RECORD CHECKS

There are two different levels of searches available – a Basic Criminal record Check and an Enhanced Criminal Record Check. Both types of criminal record checks in Canada require the individual's signed consent, and an RCMP approved form of ID verification before proceeding.

What is included in a Basic Criminal Record Check?

The Basic Criminal Record Check is a search, based on an individual's name and date-of-birth, of active criminal files in the RCMP National Repository of Criminal Records. This search will report criminal convictions for indictable offences, that the candidates has not received a record suspension for.

What is included in an Enhanced Criminal Record Check?

Enhanced Police Information Check, is comprised of two components:

- The Basic Criminal Record Search, as described above.
- A query of the Investigative and Identification data banks of CPIC and a search of the Police Information Portal (PIP). These queries of national data banks provide significant information that is at the heart of an enhanced criminal record check. This check is the most comprehensive criminal record check allowed in Canada.

The Enhanced Criminal Record Check provides visibility into the following key areas:

- Discharged findings of guilt may be identified if relevant and releasable (Absolute discharges within 1 year and conditional discharges within 3 years).
- Additional convictions, either indictable or summary, that have not yet been populated into the RCMP's National Repository of Criminal Records (CPIC). The RCMP data bank queried in the basic criminal record check may not be fully up to date with recent indictable convictions and does not include any summary convictions (lesser criminal offences).
- Summary convictions (only if convicted within the past five years).
- Outstanding warrants.
- Criminal charges presently before the courts, including restrictive bail or release conditions.
- Peace bonds and prohibition or probation orders in effect.

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